



Round Eight Stream C: Continuing Professional Development Grants for Isolated Specialists - Application Guidelines

- The following information outlines the guidelines for individual specialists for accessing Continuing Professional Development (CPD) grants of up to \$5,000 under Round Eight Stream C of the SSRS.
- These Grants are to support individual specialists access CPD opportunities.
- Applicants must be medical specialists as defined in these guidelines, and living and practising in a town or region classified as Rural Zone 2 - 3 or Remote Zone 1 - 2 under the 'Rural, Remote and Metropolitan Areas Classification' (RRMA).

This document should be read in conjunction with the **Round Eight Stream C Application Form**.

Introduction

1. Lack of access to quality CPD and professional isolation are reported as major disincentives of rural practice. Research has indicated that specialists practising in rural areas want to access a variety of CPD activities but are restricted due to time, financial and workload commitments. Colleges have also reported concern about the impact of this isolation on maintenance of professional standards.
2. The Support Scheme for Rural Specialists (SSRS) is funded by the Australian Government Department of Health and Ageing (DoHA) and managed by the Committee of Presidents of Medical Colleges (CPMC), and has been developed to support cost-effective and accessible approaches to CPD that target the specific professional needs of rural specialists.
3. The SSRS is available to rural specialists via their Specialist Medical Colleges, to develop, deliver and/or participate in CPD activities including, but not limited to the areas of:
 - Up-skilling or re-skilling in areas of clinical or surgical practice
 - Journal clubs / case discussions
 - Grand rounds
 - Clinical audit
 - Peer Review and Quality Assurance
 - Practice management
 - Practice review
 - Tutorials
 - Virtual meetings
4. A Program Management Committee (PMC), consisting of representatives from the CPMC, specialist medical colleges and the Department of Health and Ageing, oversee the management of the Scheme and a Program Management Unit (PMU) coordinates the day-to-day management of the SSRS.

Definitions and Eligibility for SSRS CPD Grants

5. The following medical practitioners are eligible to apply for an SSRS CPD grant under Round Eight Stream C of the SSRS:
 - a) Fellows of a Specialist Medical College¹ or their Faculty
 - b) Staff specialists²
 - c) Specialist practitioners in an Area of Need position²
 - d) International Medical Graduates undertaking Specialist Medical College requirements for specialist recognition following assessment by the College via the Australian Medical Council Specialist Assessment Pathway¹.
6. General Practitioners are ineligible to apply for funding under the Scheme, as CPD for general practitioners is funded through other Australian Government programs.

¹ Application must be verified by relevant Specialist Medical College (Please see Appendix B for a list of College contacts).

² Application must be verified by the relevant Specialist Medical College. In addition, staff specialists and specialist practitioners working in an Area of Need position who are not affiliated with a Specialist Medical College, must also provide documentation from their employer confirming their employment status as a specialist. (Please see Appendix B for a list of College contacts).

7. **Remote:** Under Round Eight *Stream C* of the Scheme, 'Remote' is classified as Rural Zone 2 and 3 and Remote Zone 1 and 2 of the Rural, Remote and Metropolitan Areas Classification (RRMA). Please see Appendix A to identify whether your town or region is classified under these four categories, or go to http://www.healthworkforce.com.au/main_rrma.asp, to conduct a RRMA classification town search electronically.

Zone	Classification	Category
Metropolitan	M1 / RRMA 1	Capital Cities
	M2 / RRMA 2	Other metropolitan centres (urban centre population > 100,000)
Rural	R1 / RRMA 3	Large rural centres with population 25,000 - 99,000
	R2 / RRMA 4	Small rural centres with population 10,000 - 24,999
	R3 / RRMA 5	Other rural areas with population < 10,000
Remote	Rem1 / RRMA 6	Remote centres with population > 5,000
	Rem2 / RRMA 7	Other remote areas with population < 5,000

Program Background

8. The Round Eight Program model consists of three funding streams. The funding streams are:

Stream A: Clinical and Professional Skills (funding awarded December 2008)

- Focuses on virtual and face-to-face education sessions to support specialists' access to clinical and professional information. Projects must be supported by a comprehensive needs assessment and contain evaluation measures to demonstrate knowledge transfer.

Stream B: Quality Improvement (funding awarded December 2008)

- Focuses on the development, implementation and evaluation of CPD projects which demonstrate impact on clinical care, knowledge transfer, practice change and strive to improve patient safety and clinical quality in rural areas (e.g peer review based on participation in audit and or practice visits). Projects must be supported by a comprehensive needs assessment and contain evaluation measures to demonstrate practice change, knowledge transfer and where possible community benefit.

Stream C: CPD Grants for isolated specialists (RRMA Rural Zone 2 - 3, Remote Zone 1 - 2)

- Focuses on supporting access to CPD opportunities for individual specialists who, according to the RRMA classification are living and working in RRMA Rural Zones 2 - 3 or Remote Zones 1 - 2.
- Please see Appendix A to identify whether your town or region is classified under these four categories, or go to http://www.healthworkforce.com.au/main_rrma.asp, to conduct a RRMA classification town search electronically.

Selection Criteria

9. Grant applications will be assessed on the following criteria:
- Relevant *Application Form* completed correctly (all applications must be typed)
 - Application verified by relevant Specialist Medical College (Please see Appendix B for a list of College contacts). In addition to receiving verification from the relevant Specialist Medical College, staff specialists and/or medical practitioners with specialist recognition working in an Area of Need position who are not affiliated with a Specialist Medical College, must also provide documentation from their employer confirming their employment status as a specialist.
 - Applicant is a specialist residing and practising in RRMA Rural Zones 2 - 3 or Remote Zones 1 - 2. Priority will be given to those applicants living and working in RRMA Remote Zones.
 - Application Grant amount is within \$5,000
 - Funding is to support appropriate CPD activities identified in response to Section 2 of the Application Form (Needs Assessment). i.e. specific up skilling activities, clinical attachments, locum support, rural scholarship to metropolitan event, small group learning activities, registration for event, travel and accommodation³.
 - Funding is not available to support College infrastructure costs

³ Subject to negotiation with the SSRS PMC and PMU

- Funding is not available to support costs of purchasing clinical equipment or computer hardware or software.
10. Applications for funding will only be considered if all selection criteria are met, and will be assessed based on merit.

Budget Guidelines

11. The *Application Form* provides a template for budget breakdown.
12. The PMC and the DoHA have the right to:
- Modify the funding committed to SSRS Funding *Streams*, as appropriate.
 - Request applicants to modify their budget where appropriate.
13. Please refer to the 'Selection Criteria' above, to identify what may be funded.
14. The applicant is required to provide full budget breakdown of costs in the *Application Form*.
15. Appendix C includes guidelines in relation to appropriate travel, accommodation and other costs that are reimbursable.
16. The SSRS supports the inclusion of funds from additional sources. Any funds received from other sources will not affect the amount of SSRS funding allocated to the applicant. Additional funding must be identified in the individual's *Application Form*.

Application Assessment

17. The SSRS PMC will appoint an Assessment Panel to assess and advise on all applications. Applications will be assessed according to the criteria outlined above in 'Selection Criteria'.
18. The applicant selection process will be transparent. Members of the Assessment Panel will abstain from voting on applicants put forward by their respective College or Faculty.
19. Where appropriate, the Assessment Panel has the right to ask the applicant to revise the proposal in accordance with the Assessment Panel's suggestions for improvement. The SSRS PMC have final authorisation of applicants to be recommended for funding by the DoHA.

Contractual Arrangements

20. Once successful applicants have been approved, the individual will sign an agreement with the CPMC for expenditure of the funds. The application forms part of this funding agreement.
21. **Payment of Funds:** Funds will be paid within 28 days of receiving a claim up to a total amount of \$5,000 excluding GST. Corresponding and appropriate receipts must accompany all claims. Appendix C includes guidelines in relation to appropriate travel and accommodation costs.
22. **Evaluation:** The participant will be required to complete a brief evaluation form following the completion of the CPD activity/ies nominated within the Application Form.

Other Funding Sources

23. SSRS is a program solely to support CPD activities for rural specialists. There are a number of other Australian Government programs which also support rural specialists and research. For information about other programs, please contact the Department of Health and Ageing www.health.gov.au or 1800 020 103.

Contact Details

24. The Program Management Unit (PMU) is available to provide additional information and feedback on all applications. Please contact:

Mr Chris Rule

SSRS Program Manager

Tel: (02) 9256 9605

Fax: (02) 9256 9610

E-mail: chris.rule@ruralspecialist.org.au

The closing date for Colleges to receive applications for verification is:

26 February, 2009.

Please send one signed hard copy, and one electronic copy to the relevant College Liaison Officer, identified in Appendix B of the *Application Guidelines* document

Appendix A – Statistical Local Areas by State by RRMA classification (Rural Zones 2-3 and Remote Zones 1 - 2)

Zone	Classification	Category
Metropolitan	M1 / RRMA 1	Capital Cities
	M2 / RRMA 2	Other metropolitan centres (urban centre population > 100,000)
Rural	R1 / RRMA 3	Large rural centres with population 25,000 - 99,000
	R2 / RRMA 4	Small rural centres with population 10,000 - 24,999
Remote	R3 / RRMA 5	Other rural areas with population < 10,000
	Rem1 / RRMA 6	Remote centres with population > 5,000
	Rem2 / RRMA 7	Other remote areas with population < 5,000

To conduct a RRMA classification town search electronically, go to http://www.healthworkforce.com.au/main_rrma.asp

Abbreviations

B	Borough	RC	Rural City
C	City	S	Shire
CGC	Community Government Council	SSD-Bal	Statistical Subdivision (Balance)
DC	District Council	T	Town
M	Municipality		

New South Wales

Rural Zone 2 – Small Rural Centre

Armidale (C)	Greater Lithgow (C)
Ballina (S)	Greater Taree (C)
Bathurst (C)	Griffith (C)
Broken Hill (C)	Moree Plains (S)
Casino (M)	Murray (S)
Coffs Harbour (C)	Muswellbrook (S)
Goulburn (C)	Shoalhaven (C)
Grafton (C)	Singleton (S)
Great Lakes (S)	

Rural Zone 3 – Other Rural Areas

Barraba (S)	Crookwell (S)
Bega Valley (S)	Culcairn (S)
Bellingen (S)	Deniliquin (M)
Berrigan (S)	Dumaresq (S)
Bingara (S)	Dungog (S)
Bland (S)	Eurobodalla (S)
Blayney (S)— Pt A	Evans (S)— Pt A
Blayney (S)— Pt B	Evans (S)— Pt B
Bombala (S)	Forbes (S)
Boorowa (S)	Gilgandra (S)
Byron (S)	Glen Innes (M)
Cabonne (S)— Pt A	Gloucester (S)
Cabonne (S)— Pt B	Gundagai (S)
Cabonne (S)— Pt C	Gunnedah (S)
Conargo (S)	Gunning (S)
Coolah (S)	Guyra (S)
Coolamon (S)	Harden (S)
Cooma-Monaro (S)	Holbrook (S)
Coonabarabran (S)	Hume (S)
Coonamble (S)	Inverell (S)— Pt A
Cootamundra (S)	Inverell (S)— Pt B
Copmanhurst (S)	Jerilderie (S)
Corowa (S)	Junea (S)
Cowra (S)	Kempsey (S)

Kyogle (S)
Leeton (S)
Lockhart (S)
Macleay (S)
Manilla (S)
Merriwa (S)
Mudgee (S)
Mulwaree (S)
Murrumbidgee (S)
Murrurundi (S)
Nambucca (S)
Narrabri (S)
Narrandera (S)
Narromine (S)
Nundle (S)
Nymboida (S)
Oberon (S)
Parkes (S)
Parry (S)
Quirindi (S)
Richmond River (S)
Rylstone (S)

Scone (S)
Severn (S)
Snowy River (S)
Tallaganda (S)
Temora (S)
Tenterfield (S)
Tumbarumba (S)
Tumut (S)
Tweed (S)— Pt B
Ulmarra (S)
Uralla (S)
Urana (S)
Walcha (S)
Warren (S)
Weddin (S)
Wellington (S)
Wingecarribee (S)
Yallaroi (S)
Yarrowlunla (S)
Yass (S)
Young (S)

Remote Zone 2 - Other remote areas

Balranald (S)
Bogan (S)
Bourke (S)
Brewarrina (S)
Carrathool (S)
Central Darling (S)
Cobar (S)
Hay (S)

Lachlan (S)
Lord Howe Island
Off-Shore Areas & Migratory
Unincorp. Far West
Wakool (S)
Walgett (S)
Wentworth (S)
Windouran (S)

Rural Zone 2 – Small Rural Centre

Bairnsdale (C)
Bellarine (RC)— Pt B
Colac (C)
Colac (S)
Echuca (C)
Horsham (C)
Mildura (C)
Mildura (S)— Pt A
Moe (C)

Victoria

Morwell (C)— Pt A
Narracan (S)— Pt A
Portland (C)
Sale (C)
South Barwon (C)— Pt B
Traralgon (C)
Wangaratta (C)
Warrnambool (C)

Rural Zone 3 – Other Rural Areas

Alberton (S)
Alexandra (S)
Arapiles (S)
Ararat (C)
Ararat (S)
Avoca (S)
Avon (S)
Bacchus Marsh (S)
Bairnsdale (S)— Pt A
Bairnsdale (S)— Pt B
Ballan (S)
Ballarat (S)— Pt B
Bannockburn (S)— Pt B
Barrabool (S)— Pt B
Bass (S)
Beechworth (S)
Belfast (S)
Benalla (C)
Benalla (S)

Bet Bet (S)
Birchip (S)
Bright (S)
Broadford (S)
Buln Buln (S)
Bungaree (S)— Pt B
Buninyong (S)— Pt B
Camperdown (T)
Castlemaine (C)
Charlton (S)
Chiltern (S)
Cobram (S)
Cohuna (S)
Corio (S)— Pt B
Creswick (S)
Daylesford & Glenlyon (S)
Deakin (S)
Dimboola (S)
Donald (S)

Dundas (S)
 Dunmunkle (S)
 East Loddon (S)
 Euroa (S)
 Gisborne (S)
 Glenelg (S)
 Gordon (S)
 Goulburn (S)
 Grenville (S)— Pt B
 Hamilton (C)
 Hampden (S)
 Heytesbury (S)
 Heywood (S)
 Huntly (S)— Pt B
 Kara Kara (S)
 Karkaroc (S)
 Kerang (B)
 Kerang (S)
 Kilmore (S)
 Korong (S)
 Korumburra (S)
 Kowree (S)
 Kyabram (T)
 Kyneton (S)
 Lady Julia Percy & Towerhill
 Leigh (S)
 Lexton (S)
 Lowan (S)
 Maffra (S)
 Maldon (S)
 Mansfield (S)
 Marong (RC)— Pt B
 Maryborough (C)
 McIvor (S)
 Metcalfe (S)
 Minhamite (S)
 Mirboo (S)
 Mortlake (S)
 Morwell (C)— Pt B
 Mount Rouse (S)
 Myrtleford (S)
 Narracan (S)— Pt B
 Nathalia (S)
 Newham & Woodend (S)
 Newstead (S)
 Numurkah (S)
 Omeo (S)
 Otway (S)

Oxley (S)
 Phillip Island (S)
 Port Fairy (B)
 Pyalong (S)
 Queenscliffe (B)
 Ripon (S)
 Rochester (S)
 Rodney (S)— Pt B
 Romsey (S)
 Rosedale (S)
 Rutherglen (S)
 Seymour (S)
 Shepparton (S)— Pt A
 Shepparton (S)— Pt B
 South Gippsland (S)
 St Arnaud (T)
 Stawell (C)
 Stawell (S)
 Strathfieldsaye (S)— Pt B
 Swan Hill (C)
 Swan Hill (S)
 Talbot & Clunes (S)
 Tallangatta (S)— Pt A
 Tallangatta (S)— Pt B
 Tambo (S)— Pt A
 Tambo (S)— Pt B
 Traralgon (S)— Pt A
 Traralgon (S)— Pt B
 Tullaroop (S)
 Tungamah (S)
 Upper Murray (S)
 Upper Yarra (S)— Pt B
 Violet Town (S)
 Wangaratta (S)
 Wannon (S)
 Waranga (S)
 Warracknabeal (S)
 Warragul (S)
 Warrnambool (S)
 Wimmera (S)
 Winchelsea (S)
 Wonthaggi (B)
 Woorayl (S)
 Wycheproof (S)
 Yackandandah (S)
 Yallourn Works Area
 Yarrawonga (S)
 Yea (S)

Remote Zone 2 - Other remote areas

Bass Strait Islands
 French Island
 Kaniva (S)
 Mildura (S)— Pt B

Off-Shore Areas & Migratory
 Orbost (S)
 Walpeup (S)

Rural Zone 2 – Small Rural Centre

Caloundra (C)— Pt A
 Gladstone (C)
 Gympie (C)
 Hervey Bay (C)

Maryborough (C)
 Noosa (S)— Pt A
 Noosa (S)— Pt B
 Warwick (C)

Rural Zone 3 – Other Rural Areas

Allora (S)
 Atherton (S)

Banana (S)
 Beaudesert (S)— Pt B

Queensland

Biggenden (S)
Boonah (S)
Burdekin (S)
Caboolture (S)— Pt B
Calliope (S)— Pt A
Calliope (S)— Pt B
Caloundra (C)— Pt B
Cambooya (S)
Cardwell (S)
Charters Towers (C)
Chinchilla (S)
Clifton (S)
Crow's Nest (S)
Dalby (T)
Douglas (S)
Eacham (S)
Esk (S)
Fitzroy (S)— Pt A
Fitzroy (S)— Pt B
Gatton (S)
Gayndah (S)
Glengallan (S)
Gooburrum (S)— Pt B
Goondiwindi (T)
Hinchinbrook (S)
Inglewood (S)
Isis (S)
Johnstone (S)
Jondaryan (S)
Kilcoy (S)

Remote Zone 1 - Remote centres

Belyando (S)
Bowen (S)
Duaringa (S)
Emerald (S)

Remote Zone 2 - Other remote areas

Aramac (S)
Aurukun (S)
Balonne (S)
Barcaldine (S)
Barcoo (S)
Bauhinia (S)
Bendemere (S)
Blackall (S)
Booringa (S)
Boulia (S)
Broadsound (S)
Bulloo (S)
Bungil (S)
Burke (S)
Carpentaria (S)
Cloncurry (S)
Cook (S) (excl. Weipa)
Cook (S)— Weipa only
Croydon (S)
Dalrymple (S)
Diamantina (S)
Eidsvold (S)
Etheridge (S)
Flinders (S)
Herberton (S)
Ilfracombe (S)

Kilkivan (S)
Kingaroy (S)
Kolan (S)
Laidley (S)
Livingstone (S)
Maroochy (S)— Pt B
Millmerran (S)
Mirani (S)
Miriam Vale (S)
Monto (S)
Moreton (S)— Pt B
Mount Morgan (S)
Mulgrave (S)— Pt B
Mundubbera (S)
Murgon (S)
Nanango (S)
Pioneer (S)— Pt B
Pittsworth (S)
Rosalie (S)
Rosenthal (S)
Sarina (S)
Stanthorpe (S)
Thuringowa (C)— Pt B
Tiaro (S)
Wambo (S)
Whitsunday (S)
Widgee (S)
Wondai (S)
Woocoo (S)
Woongarra (S)— Pt B

Mareeba (S)
Mount Isa (C)
Roma (T)

Isisford (S)
Jericho (S)
Longreach (S)
McKinlay (S)
Morningson (S)
Murilla (S)
Murweh (S)
Nebo (S)
Off-Shore Areas & Migratory
Paroo (S)
Peak Downs (S)
Perry (S)
Quilpie (S)
Richmond (S)
Tambo (S)
Tara (S)
Taroom (S)
Torres (S)
Unincorp. Islands
Waggamba (S)
Warroo (S)
Winton (S)

South Australia

Rural Zone 2 – Small Rural Centre

Mount Gambier (C) Murray Bridge (DC)
Port Augusta (C)
Port Lincoln (C)
Port Pirie (C)

Rural Zone 3 – Other Rural Areas

Angaston (DC)
Barmera (DC)
Barossa (DC)
Beachport (DC)
Berri (DC)
Blyth-Snowtown (DC)
Burra Burra (DC)
Bute (DC)
Central Yorke Peninsula (DC)
Clare (DC)
Cleve (DC)
Coonapyn Downs (DC)
Crystal Brook-Redhill (DC)
Eudunda (DC)
Franklin Harbor (DC)
Hallett (DC)
Hawker (DC)
Jamestown (DC)
Kanyaka-Quorn (DC)
Karoonda-East Murray (DC)
Kimba (DC)
Lacepede (DC)
Lameroo (DC)
Light (DC)
Lower Eyre Peninsula (DC)
Loxton (DC)
Lucindale (DC)
Mallala (DC)
Mannum (DC)
Meningie (DC)
Millicent (DC)
Minlaton (DC)
Morgan (DC)
Mount Barker (DC)
Mount Gambier (DC)
Mount Pleasant (DC)

Mount Remarkable (DC)
Naracoorte (DC)
Naracoorte (M)
Northern Yorke Peninsula (DC)
Onkaparinga (DC)
Orroroo (DC)
Paringa (DC)
Peake (DC)
Penola (DC)
Peterborough (M)
Pinnaroo (DC)
Pirie (DC)
Port Broughton (DC)
Port Elliot & Goolwa (DC)
Port MacDonnell (DC)
Renmark (M)
Ridley (DC)
Riverton (DC)
Robe (DC)
Robertstown (DC)
Rocky River (DC)
Saddleworth & Auburn (DC)
Spalding (DC)
Strathalbyn (DC)
Tanunda (DC)
Tatiara (DC)
Truro (DC)
Tumby Bay (DC)
Unincorp. Murray Mallee
Victor Harbor (DC)
Waikerie (DC)
Wakefield Plains (DC)
Walleroo (M)
Warooka (DC)
Yankalilla (DC)
Yorketown (DC)

Remote Zone 2 - Other remote areas

Browns Well (DC)
Carrieton (DC)
Coober Pedy (DC)
Dudley (DC)
Elliston (DC)
Kingscote (DC)
Le Hunte (DC)
Murat Bay (DC)
Off-Shore Areas & Migratory
Peterborough (DC)

Roxby Downs (M)
Streaky Bay (DC)
Unincorp. Far North
Unincorp. Flinders Ranges
Unincorp. Lincoln
Unincorp. Pirie
Unincorp. Riverland
Unincorp. West Coast
Unincorp. Whyalla
Unincorp. Yorke

Western Australia

Rural Zone 2 – Small Rural Centre

Albany (S)
Albany (T)
Bunbury (C)

Geraldton (C)
Greenough (S)
Mandurah (C)

Rural Zone 3 – Other Rural Areas

Augusta-Margaret River (S)
Beverley (S)
Boddington (S)
Boyup Brook (S)
Bridgetown-Greenbushes (S)
Brookton (S)
Busselton (S)
Capel (S)
Chittering (S)
Collie (S)
Corrigin (S)
Cuballing (S)
Cunderdin (S)
Dandaragan (S)
Dardanup (S)
Denmark (S)
Donnybrook-Balingup (S)
Dowerin (S)
Gingin (S)
Goomalling (S)
Harvey (S)
Irwin (S)
Katanning (S)
Kellerberrin (S)

Kojonup (S)
Manjimup (S)
Moorabool (S)
Murray (S)
Nannup (S)
Narrogin (S)
Narrogin (T)
Northam (S)
Northam (T)
Pingelly (S)
Plantagenet (S)
Quairading (S)
Tambellup (S)
Tammin (S)
Toodyay (S)
Victoria Plains (S)
Wagin (S)
Wandering (S)
Waroona (S)
West Arthur (S)
Williams (S)
Wongan-Ballidu (S)
Wyalkatchem (S)
York (S)

Remote Zone 1 - Remote centres

Broome (S)
Carnarvon (S)
East Pilbara (S)
Esperance (S)

Kalgoorlie/Boulder (C)
Port Hedland (T)
Roebourne (S)

Remote Zone 2 – Other remote areas

Ashburton (S)
Broomehill (S)
Bruce Rock (S)
Carnamah (S)
Chapman Valley (S)
Coolgardie (S)
Coorow (S)
Cranbrook (S)
Cue (S)
Dalwallinu (S)
Derby-West Kimberley (S)
Dumbleyung (S)
Dundas (S)
Exmouth (S)
Gnowangerup (S)
Halls Creek (S)
Jerramungup (S)
Kent (S)
Kondinin (S)
Koorda (S)
Kulin (S)
Lake Grace (S)
Laverton (S)
Leonora (S)
Meekatharra (S)
Menzies (S)
Merredin (S)

Mingenew (S)
Morawa (S)
Mount Magnet (S)
Mount Marshall (S)
Mukinbudin (S)
Mullewa (S)
Murchison (S)
Narembeen (S)
Northampton (S)
Nungarin (S)
Off-Shore Areas & Migratory
Perenjori (S)
Ravensthorpe (S)
Sandstone (S)
Shark Bay (S)
Three Springs (S)
Trayning (S)
Upper Gascoyne (S)
Westonia (S)
Wickepin (S)
Wiluna (S)
Woodanilling (S)
Wyndham-East Kimberley (S)
Yalgoo (S)
Yilgarn (S)

Australian Capital Territory

Rural Zone 3 – Other Rural Areas

Jervis Bay Territory Remainder of ACT

Remote Zone 2 - Other rural areas

Jervis Bay Territory

Tasmania

Rural Zone 2 – Small Rural Centre

Burnie (C)— Pt A
Devonport (C)
Wynyard (M)— Pt A

Rural Zone 3 – Other Rural Areas

Beaconsfield (M)— Pt B
Bothwell (M)
Brighton (M)— Pt B
Bruny (M)
Burnie (C)— Pt B
Campbell Town (M)
Circular Head (M)
Deloraine (M)
Esperance (M)
Evandale (M)— Pt A
Evandale (M)— Pt B
Fingal (M)
George Town (M)— Pt A
George Town (M)— Pt B
Glamorgan (M)
Green Ponds (M)
Hamilton (M)
Huon (M)
Kentish (M)
Kingborough (M)— Pt B
Latrobe (M)— Pt A
Latrobe (M)— Pt B
Launceston (C)— Pt C

Longford (M)— Pt A
Longford (M)— Pt B
Lyell (M)
New Norfolk (M)— Pt B
Oatlands (M)
Penguin (M)— Pt A
Penguin (M)— Pt B
Port Cygnet (M)
Portland (M)
Richmond (M)
Ringarooma (M)
Ross (M)
Scottsdale (M)
Sorell (M)— Pt B
Spring Bay (M)
Tasman (M)
Ulverstone (M)— Pt A
Ulverstone (M)— Pt B
Waratah (M)
Westbury (M)— Pt B
Wynyard (M)— Pt B
Zeehan (M)

Remote Zone 2 - Other remote areas

Flinders (M)
King Island (M)
Off-Shore Areas & Migratory
Strahan (M)

Northern Territory

Rural Zone 3 – Other Rural Areas

Coomalie (CGC)
Litchfield (S)— Pt A
Litchfield (S)— Pt B

Remote Zone 1 – Remote centres

Alice Springs (T)
Katherine (T)

Remote Zone 2 - Other remote areas

Bathurst-Melville
Cox-Finiss
Daly
East Arnhem— Bal
Elsay— Bal
Groote Eylandt
Gulf
Jabiru (T)
Nhulunbuy
Off-Shore Areas & Migratory
Petermann
Sandover— Bal
South Alligator
Tableland
Tanami
Tennant Creek (T)

Tennant Creek— Bal
Victoria
West Arnhem

Appendix B – Specialist Medical College contact details for application verification

Note: All applications must be verified by the relevant Specialist Medical College. In addition, staff specialists and specialist practitioners working in an Area of Need position who are not affiliated with a Specialist Medical College, must also provide documentation from their employer confirming their employment status as a specialist.

The SSRS Program Management Unit (PMU) is available to provide additional information and feedback on all applications. Please contact Chris Rule, SSRS Program Manager | P: 02 9256 9605 | F: 02 9256 9610 | E: chrisrule@ruralspecialist.org.au

Australian and New Zealand College of Anaesthetists (ANZCA)

College Contact: John Biviano
630 St Kilda Road
Melbourne Vic 3004
Email: jbiviano@anzca.edu.au
Fax: 03 9510 6931

The Australasian College for Emergency Medicine (ACEM)

College Contact: Corinne Millane
34 Jeffcott Street
West Melbourne Victoria 3003
Email: corinne.millane@acem.org.au
Fax: 03 9320 0400

The Royal Australasian College of Medical Administrators (RACMA)

College Contact: Marie Paraskakis
Dr Karen Owen
35 Drummond Street
Carlton VIC 3053
Email: mparaskakis@racma.edu.au
Fax: 03 9824 6806

Australasian College of Dermatology (ACD)

College Contact: Claudia Casson
PO Box 2065
Boronia Park NSW 2111
Email: Claudia@dermcoll.asn.au
Fax: 02 9736 2194

The Royal Australian and New Zealand College of Obstetricians & Gynaecologists (RANZCOG)

College Contact: Kate Lawrey
254 - 260 Albert St
East Melbourne VIC 3002
Email: klawrey@ranzco.edu.au
Fax: 03 94159306

The Royal Australian and New Zealand College of Ophthalmologists (RANZCO)

College Contact: Ms Eden Taye
94-98 Chalmers Street
Surry Hills NSW 2010
Email: etaye@ranzco.edu
Fax: 02 9690 1321

The Royal College of Pathologists of Australasia (RCPA)

College Contact: Colin Underwood
Durham Hall
207 Albion Street
Surry Hills NSW 2010
Email: colinu@rcpa.edu.au
Fax: 02 8356 5858

The Royal Australasian College of Physicians (RACP)

College Contact: Mrs Melinda Keresztes
145 Macquarie Street,
Sydney NSW 2000
Email: melinda.keresztes@racp.edu.au
Fax: 02 9256 9610

The Royal Australian and New Zealand College of Psychiatrists (RANZCP)

College Contact: Ms Rachael Williams
Gascoyne House, Graylands Hospital
Brockway Road
Mt Claremont WA 6010
Email: rachael.williams@ranzcp.org
Fax: 08 9284 2138

The Royal Australian and New Zealand College of Radiologists (RANZCR)

College Contact: Ms Chris Bonaventura
College of Radiologists
Level 9/ 51 Druitt Street
SYDNEY NSW 2000
Email: chris.bonaventura@ranzcr.edu.au
Fax: 02 9268 9799

Royal Australasian College of Surgeons (RACS)

College Contact: Ms Merrilyn Smith
Surgeons' Gardens
Spring Street
Melbourne VIC 3000
Email: merrilyn.smith@surgeons.org
Fax: 03 9274 7432

Appendix C – Travel and accommodation guidelines for SSRS CPD Grants

1. **NOTE:** All expense items claimed under an SSRS CPD Grant, require a tax invoice showing the supplier's name, address, ABN number and GST amount.

Air travel

2. Only economy class air travel costs will be reimbursed.

Accommodation

3. Overnight accommodation prior to an event will be reimbursed only where the travelling time makes it impractical to travel on the morning of the event or to return on the same day following the event.
4. Where overnight accommodation is required, a maximum of \$220 per night will be refundable per night. Please consult with SSRS Program Management Unit staff where accommodation can not be identified within this amount.

Reimbursement of taxis

5. Taxis between home/airport/location of activity identified in the Grant Application Form will be reimbursed.

Private car travel

6. If a private car is used in place of air travel, please consult with SSRS Program Management Unit staff to obtain approval.
7. Private car travel will be reimbursed at a rate of 0.69c per km. Where private car travel will be used in place of air travel, the total amount reimbursable will be to a maximum of the respective flight costs.

Meal allowance

8. Amounts refundable for meals are as follows:

Breakfast	up to \$20.00
Lunch	up to \$30.00
Dinner	up to \$60.00

Airport Parking

9. Airport parking facilities may be used where necessary and will be reimbursed.

Accompanying Persons

10. SSRS Grant funds do not cover costs associated with accompanying persons.